

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**December 1, 2014**

A Board meeting of the Board of Examiners of Psychology was held on December 1, 2014 at the Office of Occupations and Professions in Frankfort, KY.

**MEMBERS PRESENT**

Owen Nichols, Psy.D. – Chair  
Melissa Hall, M.S. – Vice-Chair  
Thomas W. Miller, Ph.D.  
Eva R. Markham, Ed.D.  
Gerald Walker, Psy.D.  
Kathy Susman, M.A.  
Jamie Hopkins, Ph.D.  
Serena Owen – Citizen at Large

**OTHERS PRESENT**

Brian Judy, Assistant Attorney General

**OCCUPATIONS AND PROFESSIONS STAFF**

Lindsey Melton, Board Administrator

**MEMBERS ABSENT**

Stanley Bittman, Ph.D.

A meeting of the Kentucky Board of Examiners of Psychology, Complaint Committee, was called to order at 8:30 a.m., Monday, December 1, 2014 at the Office of Occupations and Professions in Frankfort, KY. The committee meeting adjourned at 10:00 a.m.

**CALL TO ORDER**

Dr. Nichols called the meeting to order at 10:06 a.m. on December 1, 2014.

**MINUTES**

The minutes of the November 6, 2014 meeting were called to the attention of the Board. A motion was made by Dr. Miller to approve the minutes as revised. The motion, seconded by Dr. Markham, carried.

**MONTHLY FINANCIAL REPORT & LEGAL FEES**

The financial reports ending November 2014 were presented to the Board.

**O & P REPORT**

Mrs. Melton presented the Board with the Occupations and Professions report for December.

**LEGAL MATTERS**

No Report

**COMPLAINTS SCREENING COMMITTEE**

- Case 03-12/06-05 – On-going.
- Case 12-10A / Case 12-10B / Case 12-10 C – On-going.
- Case 12-12 – Settlement Agreement in place. Final Order executed 12/4/14
- Case 13-05 – On-going
- Case 13-06 – On-going.
- Case 14-01 – On-going
- Case 14-07 – On-going.
- Case 14-09A – On-going

- Case 14-11 -14-190 – Several that haven't responded, need to verify addresses.
- Case 14-192 – On-going.
- Case 14-194 – On-going.
- Case 14-195 – A motion was made by the Complaint Screening Committee to dismiss. The motion, seconded by Dr. Miller, carried. Dr. Nichols recused himself from the room during the committee meeting and the Board meeting when the case was discussed.
- Case 14-197 – A motion was made by the Complaint Screening Committee to combine with case 14-198 and investigate and assign case to Paula Berry, Ph.D. The motion, seconded by Dr. Hopkins, carried.
- Case 14-198 – A motion was made by the Complaint Screening Committee to combine with case 14-197 and investigate and assign case to Paula Berry, Ph.D. The motion, seconded by Dr. Hopkins, carried.

The members of the Complaints Screening Committee recused from voting on the above recommendations of the Committee.

### **COMMITTEE REPORTS**

**Supervision Committee** – Dr. Markham reported the Board may want to modify language for the M.A. level requirements to include language to allow extensions. Mrs. Susman made a motion to begin working on modifying that language to read similar to the Doctoral temporary language. Dr. Hopkins seconded that motion and it carried.

**Continuing Education Committee** – No report to the Board.

**Credentials Review Committee** – Mrs. Susman discussed a licensee that is currently living out of state and has physical limitations keeping them from receiving their continuing education credit hours outside of the home. Mrs. Owen made a motion for the Board to accommodate this individual and recommend going on Inactive status. Dr. Miller seconded that motion and it carried.

**Examination Committee** – Mrs. Hall reported exams went well, one failed the oral and 2 failed the written portion. Next exam is scheduled for February 13, 2015.

**Disciplined Psychologists Reports** – No report to the Board.

### **EXPIRED LICENSURE REPORT**

There were eight (8) expired license for the month of August 2014. A motion was made by Dr. Miller for a certified letter will be sent to these licensees advising them that their license has expired and that they must cease practice. The motion, seconded by Dr. Markham, carried.

Mary Powell, Licensed Psychologist – 8/27/14

Stephen Free, License Psychologist – 8/27/14

Aimee Townsend, Licensed Psychologist Temporary – 8/6/14

Lisa Steelsmith, Psychological Associate – 8/6/14

Emily Ludwig, Psychological Associate – 8/25/14

Jokae Ingram, Temporary Psychological Associate – 8/20/14

Nathan Sainsbury, Temporary Psychological Associate – 8/12/14

Mary Ederer, Temporary Psychological Associate – 8/12/14

### **NEW BUSINESS**

Mr. Judy updated the Board of the issue regarding the Personnel Cabinets Classification Specification for the Social Service Clinician I. In a recent conference call with the Cabinet, Mr. Judy worked on how this issue could be resolved immediately. The Cabinet plans to go back through each specification to make sure that the language matches the licensure requirements. The Board would also like to make sure that these individuals in these positions are licensed in the mental health field and look over the services that are being offered.

**SCHEDULE NEXT MEETING**

The next Board meeting will be held on January 12, 2015 at the Office of Occupations and Profession in Frankfort, KY. Since the meeting is not being held on the first Monday of the month it will be considered a Special Meeting.

**TRAVEL AND PER DIEM**

A motion was made by Ms. Owen to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting and other board business between meetings. The motion, seconded by Mrs. Hall, carried.

**ADJOURNMENT**

A motion made by Dr. Markham to adjourn the meeting at 11:34 a.m. The motion, seconded by Dr. Miller, carried.

---

Owen Nichols, Psy.D. – Chair